



BIA EDUCATION, TRAINING & DEVELOPMENT *Training Courses*

Cancellation and refund policy

1. All prices include GST (Australian Goods and Services Tax).
2. 'Members rate' is available to financial corporate members only.
3. All courses must be paid in full before attendance – reservation will not be confirmed until payment has been received in full.
4. If you wish to cancel your registration, or are unable to attend a course, you must notify BIANSW by email or telephone immediately;
 - * at least 5 days prior to the course date for Marine Card, and
 - * at least 21 days prior to the course date for all other courses.

Failure to do so will result in your course fee being forfeited.

5. If you do not attend a training course that you have registered and paid for, and you do not notify BIANSW, your course fee will be forfeited.
6. BIANSW reserves the right to cancel and/or reschedule courses. Every effort will be made to reschedule all registered delegates to an alternative suitable course and venue, or to reschedule the course at the same venue on a suitable date. If the rescheduled dates are unsuitable, a full refund will be issued.
7. BIANSW reserve the right to change venue and/or speakers/trainers at its discretion.